

Department: Electric		Immediate Supervisor: Electric Superintendent	
Pay Group: Lineworker Pay Grade: 1	FLSA Status: Non-Exempt		Last Updated: May 9, 2023
Positions Supervised: N/A			
Position Summary Perform the construction, installation, maintenance, and operation of the electrical distribution system. Provide general support for other departments and assist with general duties.			

Essential Functions

1. Perform the construction, installation, maintenance, repair, and operation of the electrical distribution system:
 - A. Perform the installation, maintenance, repair, and operation of the primary voltage underground electrical distribution system including: electric cable, transformers, fuse pads, j-boxes, switches, etc...
 - B. Perform the installation, maintenance, repair, and operation of the primary voltage overhead electrical distribution system including: electric wire, poles, transformers, capacitors, switches, etc...
 - C. Perform the installation, maintenance, and repair of secondary services.
 - D. Assist with installation, maintenance, and repair of substation equipment and components.
 - E. Assist with the operation of substation switches and control equipment.
 - F. Participation in electric department on-call program.
2. Perform the following general duties:
 - A. Perform residential customer electric meter disconnects, reconnects, and installations.
 - B. Assist with electrical underground cable and fault locating.
 - C. Operate and maintain construction vehicles and equipment.
 - D. Operate all small hand tools and hand/power equipment.
 - E. Snow removal and general grounds maintenance.
 - F. Other duties as assigned.
3. Performs other essential job duties.
 - A. Regular and timely work attendance.
 - B. Follows all safety procedures.
 - C. Participation in safety training.

- D. Participation in industry training
- E. Participation in apprenticeship program and training.

Required Knowledge, Skills, and Abilities

- Knowledge of electrical distribution systems.
- Knowledge of bucket trucks and other fleet and construction equipment.
- Ability to climb electric distribution power poles with no fear of heights.
- Ability to efficiently use computer, word processing and spreadsheet software, phone, copier, and other standard office equipment.
- Ability to learn and use computer software applicable to essential functions.
- Ability to make decisions within policy and position parameters.
- Ability to accurately and timely complete reports.
- Ability to work independently.
- Ability to communicate effectively.
- Ability to professionally interact with supervisors other employees.
- Ability to interact with customers in a courteous and efficient manner.
- Ability to perform all required physical work which may include sitting, standing, stooping, kneeling, crouching, walking, or crawling.
- Ability to drive assigned vehicles up to 90% of the time.
- Ability to work approximately 10% of the time in an office environment.
- Ability to work approximately 90% of the time in the field.
- Ability to frequently lift 50 lbs.

Minimum Qualifications

- High school degree or equivalent.
- One year vocational training in lineworker program.
- Possess a valid Minnesota driver's license with the ability to obtain and maintain a Minnesota Class A license within 1 year.
- Live or relocate within 20 mile radius or 30 minute commute of Elk River Municipal Utilities' Field Services Building.

This Position Description is not intended to be all-inclusive. It is within Elk River Municipal Utilities' discretion to assign additional duties and responsibilities or remove duties and responsibilities at any time.
This Position Description does not constitute a Contract of Employment.